Bishop Hendricken - Bring Your Own Device (BYOD) Laptop Policy
Effective Date: September 2025

Introduction
In response to the growing role of technology in education, Bishop Hendricken is implementing a Bring Your Own Device (BYOD) policy for students. This policy requires new incoming students to bring their own laptops to school to support their learning experience. Bishop Hendricken will not be issuing laptop devices to new students. The goal of this policy is to provide a seamless and personalized educational experience by integrating personal devices into classroom activities while ensuring the security, safety, and privacy of all students.

Purpose
The primary objective of the BYOD policy is to:
- Enhance the learning environment by utilizing students' personal laptops.
- Enable students to develop digital literacy skills.
- Encourage collaboration and engagement in classroom activities.
- Ensure that each student has access to the tools they need to succeed academically.

Scope
This policy applies to all new students enrolled at Bishop Hendricken from 8th to 12th grade. It includes guidelines for both students and parents/guardians to follow regarding the use of personal laptops on school grounds.

Device Requirements
- **Supported Device Types**:
  - Windows Laptop that meets the specifications outlined
  - Apple MacBook Pro | MacBook Air that meets the specifications outlined
- **Not Supported Device Types:**
  - Chromebook
- **Laptop Specifications**:
  Students must bring a laptop that meets the following minimum specifications:

Device Software	
	Supported Software Options
Operating System	Windows 11 Pro or Enterprise - Version 24H2
	macOS Sequoia - Version 15.2
Anti-virus | anti-malware	Windows Defender
	Bitdefender
	Symantec

Device Hardware		
	Minimum	**Recommended**
Processor (CPU)	Intel Core i5 or AMD Ryzen 5 (8th Gen or newer)	Intel Core i7 or AMD Ryzen 7 (10th Gen or newer)
RAM	16 GB	32 GB
Storage	256 GB SSD	512 GB to 1 TB SSD
Display	13" Full HD (1920 x 1080)	
Video	Integrated graphics (e.g., Intel UHD or AMD Vega	Dedicated GPU (e.g., NVIDIA GTX/RTX or AMD Radeon
Battery	5-6 hours of battery life for typical workday use.	8+ hours for all-day portability
Ports and Connectivity	USB-C port	Wi-Fi 6 support	Bluetooth 5.0	
Camera and Microphone:	720p webcam and integrated microphone	

- **Device Labeling**:
  Each device must be clearly labeled with the student's name and grade.
- **Condition of Device**:
  Devices should be in good working order. The school is not responsible for damage, loss, or malfunction of personal devices.

Acceptable Use of Devices
- **In the Classroom**:
  Laptops may be used for educational purposes only. Students are expected to use their devices for tasks related to their coursework, research, assignments, and other approved activities.
- **School Network**:
  The school provides a Wi-Fi network for educational use only. Students must connect their devices to the designated student network. Unauthorized access or use of other networks is prohibited.
- **Responsible Digital Citizenship**:
  Students must act responsibly online, respect others' privacy, and follow school rules regarding appropriate behavior. Cyberbullying, harassment, or the distribution of inappropriate content will not be tolerated.
- **During non-Class Time**:
  Device usage outside of class should be limited to non-disruptive, educational activities unless otherwise authorized by a teacher or administrator.

Security & Safety
- **Password Protection**:
  Students are responsible for setting up and maintaining a secure password on their devices. The school requires enabling Multi-factor Authentication (MFA) for extra security. ****All students are required to have an android or apple mobile phone device with the Microsoft Authenticator application installed during school hours to support MFA. ****
- **Antivirus/Anti-Malware Software**:
  Students laptop devices are required to have a active antivirus | malware software subscription install and configured to regularly update in order to protect their devices from viruses and malware.

- **Lost or Stolen Devices**:
  The school is not responsible for any lost, stolen, or damaged devices. In the event of loss or theft, students must immediately report it to the school's administration and local authorities if applicable.
- **Monitoring**:
  The school reserves the right to monitor network usage to ensure compliance with the Acceptable Use Policy. Devices may be checked for appropriate content and usage if needed.
- **Endpoint Protection**:
  The school reserves the right to install an enterprise grade endpoint protection software client of the student's laptop to help protect student laptops from cyber threats.

Responsibilities of Students and Parents

- **Student Responsibilities**:
  - Bring a fully charged device to school each day.
  - Use the device in a manner consistent with school policies and guidelines.
- **Parent/Guardian Responsibilities**:
  - Ensure that the student's device meets the required specifications and is in good working order.
  - Encourage responsible use of technology both at school and at home.
  - Be aware of and review their child's use of technology and online activities, ensuring that they comply with the school's guidelines.
  - Understand that the school is not responsible for lost, damaged, or stolen devices.

Restrictions

- **Games and Entertainment**:
  Games, social media apps, and streaming services should not be accessed during school hours unless explicitly authorized by a teacher for educational purposes or structured teacher supervised club events such as eGaming.
- **Inappropriate Content**:
  Any device used for accessing inappropriate content, including but not limited to explicit material, is subject to disciplinary action.
- **Device Sharing**:
  Devices should only be used by the student to whom they belong. Sharing devices with other students is discouraged unless it is part of a class activity.

Compliance and Disciplinary Action

Failure to comply with the BYOD policy may result in the following actions:

- Verbal or written warning
- Temporary confiscation of the device
- Removal of the device from the network
- Further disciplinary action as outlined in the student code of conduct

Conclusion

The BYOD policy is designed to enhance educational experience by leveraging personal technology in a responsible and productive manner. By adhering to this policy, students and parents play a vital role in ensuring a safe, secure, and engaging learning environment.

If you have any questions or concerns regarding the BYOD policy, please contact the school administration at **Joseph Cannon – Director of Technology – jcannon@hendricken.com**

This policy will be reviewed annually and may be updated as technology and educational needs evolve.